



Minutes

Subject: Annual General Meeting

Location: St Helier Town Hall - Le Capelain Gallery

Date and time: 22nd April 2025 at 1pm

Meeting Closed: 1:20pm

Present:

Debbie Duarte

Casey Jones

Jess Norris

Andy Burns

Aggie De Freitas

Dayna Skuce

Luke Duncan

Gordon Harris

Apologies:

Lee Ingram

Mark Marshall

Shirley Lester

Kayleigh Smith

Wendy Boleat

Convening of Meeting:

The President welcomed all members to the Annual General Meeting and announced the housekeeping arrangements. Apologies for absence noted as above.

ORDINARY BUSINESS

Annual Report of Council:

President

The President commented:

Thank you for attending this year's Annual General Meeting of the Insurance Institute of Jersey.

Minutes for the 2024 AGM have been circulated and hopefully everyone has had an opportunity to review them. If any questions once you have read them, please direct them to me.

The last 12 months have been a great success for our Local Institute although we are aware there are areas for improvement.

Membership

Our membership is currently at 229 members as of 22nd April 2025.

This is down from 250 members as of 22nd April 2024.



Sports and Social

We did hold a bowling event right after the last AGM which was well attended with around 35 participants.

We have tried to organise numerous other events which unfortunately haven't got off the ground due to interest so the President will be working with our member companies to see what they and their employees would like to see more of from the Institute with regards to social events.

We believe this will be the best way to re-engage with our members when it comes to social events. Now we finally have a new ferry link starting at the end of May we will look to hold an inter-island event with our neighbours - Guernsey.

Education

Our education secretary Debbie has done a fantastic job in arranging CPD events over the last 12 months, both online and face to face. Debbie arranged 20 online CPD Webinars and 4 in-person Events.

The topics ranged from Mental Health & Wellbeing in the workplace to Fire Forensics, as well as our very own Lee Ingram who provided details on some important broker judgements which happened during the last 12 months.

Debbie is always working with our peers from Guernsey and the rest of the Southern Region to keep the topics interesting and relevant but is always open to suggestions.

On the 2nd May we attended the Jersey Skills show. We had various council members attend throughout the day with some of their colleagues to speak to the attendees about a what a career in insurance could look like. This was good for us as we had speakers from a range of different roles within the industry so the attendees got more of a variety of information.

Dinner

The 2024 Annual Dinner was held on Friday 6th September 2024 at the Raddison.

In what was Casey Jones' 1st Dinner as the IJJ President and it was a great success. Casey did revert back to hosting the top table guests and sponsors in the private room as he felt this helped the guests meet the council members ahead of the main event and to network.

Casey would like to think the speech went well and in his own words "I actually felt myself getting a bit too comfortable as I felt myself leaning on the lectern (my mums voice was then in my head to stand up straight)".

Josh De La Haye with the help of Matthew Hill who is the CEO of the CII presented the Awards Ceremony.

1. Steve Lindsey, previously of Rossborough, was presented with the Lifetime Achiever award
2. Macy Cowieson of Islands Insurance Group was presented with the Young Achiever award.

We also created an award to recognise the amazing efforts of our industry in response to Storm Ciaran. We gave 2 awards as the eventual winners couldn't be separated by our panel. The winners were:

1. ICCI Claims Team
2. Crawford & Co



We hosted a game of “Heads or Tails”, £10 was charged to participate. Last person standing won a cash prize. We raised £680 for my chosen charity Mind Jersey.

Thank You to our dinner secretaries (Shirley, Jess & Kirsty) for all your hard work into making this event a success.

Every council member has worked very hard to continue to help the insurance professionals in Jersey. The time on council is voluntary, so I thank using our own time to ensure the council remains active and ensuring CPD and social opportunities are available to our members.

Accounts for the year to 31 December

I confirm that I, Andrew Burns, have held the position of Treasurer throughout the duration of 2024 and present the full years accounts as attached. I would make specific comment on the following items:

Account Balance

The Jersey CII commenced the year in January 2024 with a modest balance of £4,078.89 and at the end of December 2024 our balance was at £3,431.03. The CII grant for the year of 2024 was £3,590.19. The account balance is healthy at present and stands us in good stead for the year ahead.

Income

Our largest income for the year was the annual dinner at £12,160 which is to be expected followed by the annual CII grant, charitable donations banked and Social events income.

Expenditure

The largest expenditure in 2024 was the annual dinner expenses at £12,516.99 which was similar to the income achieved for this annual event. IJ officer expenses at £1,382.39 were our second highest expense followed by CPD and Education at £976.00. Other expenses included council meeting costs, Charitable donations paid and marketing.

Audit of accounts

The attached 2024 annual accounts are audited by Garry Derrien and Shirly Lester and I would like to thank them for undertaking this task for us.

The motion

“THAT the Annual Report and Accounts for the year ended 31 December 2024 be received and considered.”

was proposed by the treasurer Andy Burns, seconded by Casey Jones, and agreed unanimously.



Appointment of an Examiner of Accounts

The motion

"THAT Garry Derrien and Shirley Lester appointed as the Examiner of Accounts for the Presidential Year 2025-2026."

was proposed by the treasurer Andy Burns, seconded by Casey Jones, and agreed unanimously.

Objectives

The President's Objectives remain the same and will for the duration of the term:

1. To increase frequency of face-to-face interactions, sports and social, CPD events
2. Working collaboratively with other institutes and PFS members
3. Grow and engage more with the under 35 members

Elections of Council

Casey Jones read out the names of the nominated members for election to Council in the year 2025, all of whom had been formally selected and agreed by Council members at the Council Meeting of 22nd April 2025.

The following Officers were elected:

President: Casey Jones
Deputy President: Jess Norris

The following Council were elected:

Secretary: Aggie De Freitas
Treasurer: Andy Burns
Education Secretary: Debbie Duarte and Wendy Boleat
Dinner Secretary: Shirley Lester and Jess Norris
Sports & Social Secretary: Luke Duncan and Dayna Skuce
Charities Representative: Lee Ingram
Regional Forum & EDI Officer: Lee Ingram
Council Members: Kayleigh Smith
Gary Kelly



The Insurance
Institute of Jersey
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Thank you to our outgoing council member Mark Marshall for his input over the last few years.

SPECIAL BUSINESS

Casey set out his objectives for his terms:

1. To increase frequency of face-to-face interactions, sports and social, CPD events
2. Working collaboratively with other institutes and PFS members
3. Grow and engage more with the under 35 members

Date of next year's AGM **21st April 2026**