

Date: 01/04/2026	Time: 17:30	Venue: Marsh, Willow House, Peachman Way, Broadland Business Park, Norwich NR7 0WF
-------------------------	--------------------	--

Purpose:	Annual General Meeting
-----------------	------------------------

Present:	(Name)	(INITIALS)	(Council Position)
	Alycia Thomson ACII, Chartered Insurance Broker	AT	Treasurer, Vice President and Immediate Past President
	kris Locker Cert CILA	KL	President
	Robert Walne FPFS Chartered Financial Planner	RW	Council Member
	Hannah Reynolds ACII	HR	Council Member
	Paul Roskilly ACII	PR	Charities & Diversity Officer
	Amaia Robbins BA (Hons), Cert CII	ARo	Deputy President
	Richard High ACII Chartered Insurance Practitioner	RH	Membership Secretary
	Danielle Norman Cert CII	DN	Social Secretary
	Anna Wade ACII, Associate CIPD	AW	Communications / Publicity / PR Officer
	Terri-Anne Bailey BSc (Hons) (Open)	TB	Social Secretary
	Sue Donmall ACII Chartered Insurer	SD	Secretary
	Allen Sweeney	ASw	Life Vice President
	Sherry- Anne Halliday ACII Chartered Insurance Practitioner	SAH	Website Administrator
	Sophie Briggs	SB	Council Member
	Daniella Beacock Cert CII	DB	Dinner Secretary

	Peter Lowther Cert CII	PL	Council Member
	Mark Lowther Cert CII	ML	Council Member
	Emma Rogerson-Gleave ACII Chartered Underwriting Agent	ERG	Council Member
Apologies:			
	Peter Garnham FCII, FCILA, Chartered Insurer & Chartered Loss Adjuster	PG	Life Vice President
	April Stowers FCII, ACILA, Chartered Insurer	AS	Education Secretary
	Sharon Theobald Cert CII, DIP CILA	ST	Vice President
	Holly Heald FPFS, Chartered Financial Planner	HH	Regional Membership Representative
	Andrew Reeve Cert CII	AR	Council Member
Guests:	Will Salmon	WS	Institute Member
Next AGM:	Wednesday 31st March 2027		
Next Council meeting:	Tuesday 12th May 2026		

		Action by	Target Date
	<p>Apologies & Welcome to Guests</p> <p>i) Apologies for absences ST, AS, HH, AR and PG. ii) KL welcomed everyone including guest WS iii) KL asked SD to read the Notice to members which was circulated advertising the AGM. All present agreed they had seen it. SD confirmed no matters of special interest were received from members by the 22nd March deadline.</p>		
1.0	<p>Minutes of Last Meeting Minutes of the AGM on 9/04/25 were issued in advance of the AGM. KL asked if they may be taken as read. KL moved that the minutes be adopted Seconder : AT</p> <p>All voted in favour</p>		
2.0	<p>Matters arising</p> <p>There are no matters arising</p>		
3.0	<p>Adoption of Annual Reports and Accounts</p> <p>Financial report & accounts Charities report Communication/Publicity & PR report Social report Regional Forum report Dinner report Membership report President's report</p> <p>KL advised the Education and NPG reports were not available.</p> <p>Proposer: Alycia Thomson Seconder: Kris Locker</p> <p>All voted in favour</p> <p>KL thanked BW and NE for their past contribution to the council as they are both stepping down from their roles.</p>		
4.0	<p>Election of Officers</p> <p>Principal officers</p>		

PRESIDENT

Nominee: Kris Locker

Proposer: Alycia Thomson

Secunder: Amaia Robbins

All voted in favour

DEPUTY PRESIDENT

Nominee: Amaia Robbins

Proposer: Kris Locker

Secunder: Allen Sweeney

All voted in favour

VICE PRESIDENTS

Nominees: Sharon Theobald
Alycia Thomson

Proposer: Kris Locker

Secunder: Allen Sweeney

All voted in favour

LIFE VICE PRESIDENTS (Still standing)

Peter Garnham
Allen Sweeney

No vote necessary

TREASURER

Nominee: Alycia Thomson

Proposer: Kris Locker

Secunder: Amaia Robbins

All voted in favour

HON. SECRETARY

Nominee: Susan Donmall

Proposer: Kris Locker

Secunder: Alycia Thomson

All voted in favour

OTHER OFFICERS

EDUCATION SECRETARY

Nominee: April Stowers

Proposer: Amaia Robbins

Secunder: Kris locker

All voted in favour

COMMS/PUBLICITY/PR OFFICER

Nominee: Anna Wade

Proposer: Alycia Thomson

Secunder: Kris Locker

All voted in favour

CHARITIES REPRESENTATIVE

Nominee: Paul Roskilly

Proposer: Allen Sweeney

Secunder: Kris Locker

All voted in favour

MEMBERSHIP SECRETARY

Nominee: Richard High

Proposer: Paul Roskilly

Secunder: Alycia Thomson

All voted in favour

DINNER SECRETARY

Nominee: Daniella Beacock

Proposer: Kris Locker

Secunder: Amaia Robbins,

All voted in favour

NEW PROFESSIONALS GROUP CHAIR

Nominee: Emma Rogerson-Gleave

Proposer: Kris Locker

Secunder: Alycia Thomson

All voted in favour

DIVERSITY COORDINATOR

Nominee: Sherry- Anne Halliday

Proposer: Paul Roskilly

Secunder: Alycia Thomson

All voted in favour

SOCIAL SECRETARY

Nominees: Danielle Norman & Terri-Anne Bailey

Proposer: Kris Locker

Secunder: Sue Donmall

All voted in favour

REGIONAL MEMBERSHIP REPRESENTATIVE

Nominee: Holly Heald

Proposer: Alycia Thomson

Secunder: Richard High

All voted in favour

CAREERS OFFICER

Nominee: Sophie Briggs

Proposer: Hannah Reynolds

Secunder: Kris Locker

All voted in favour

WEBSITE ADMINISTRATOR

Nominee: Will Salmon

Proposer: Anna Wade

Secunder: Hannah Reynolds

5.0	<p>All voted in favour</p> <p>APPOINTMENT OF ACCOUNTS CERTIFIER Nominee: Sara Caswell</p> <p>Proposer: Kris Locker</p> <p>Seconder: Alycia Thomson</p> <p>All voted in favour</p> <p>ELECTION OF COUNCIL</p> <p>Nominees Mark Lowther Peter Lowther Andy Reeve Hannah Reynolds</p> <p>Proposer: Kris Locker</p> <p>Seconder: Alycia Thomson</p>		
6.0	<p>All voted in favour</p> <p>TRANSFER OF PRESIDENTIAL AUTHORITY KL remained in the chair.</p>		
7.0	<p>NEW PRESIDENT'S ADDRESS : Kris Locker KL thanked everyone for their support in the last 12 months and for giving him the opportunity to serve another term.</p> <p>Over the next 12 months KL wants to continue building on the engagement achieved in the past year. He stressed the importance of raising our profile—making sure people know who the CII and the Insurance Institute of Norwich are, and what we can offer.</p> <p>Supporting young professionals is something KL feels very strongly about and he wants to ensure we continue to nurture and develop that talent. He wants to support members of all ages and understands it can be difficult studying later in your career.</p> <p>KL's chosen charity for this year is Feed Norwich. Their mission is: "Through the power of food, to empower communities in Norwich, ensuring each and every person has the support to eat well, live well, and feel connected.</p>		

8.0	<p>Siobhan will join us at the May meeting to explain more about their work. It's not just about fundraising—it's also about raising awareness.</p> <p>VOTE OF THANKS TO THE RETIRED PRESIDENT : Alycia Thomson</p> <p><i>"Kris has done an outstanding job over the past 12 months, and I'm genuinely delighted that he's willing to continue in the role for another year. He brings incredible energy, enthusiasm, and commitment, which has had a hugely positive impact on the council.</i></p> <p><i>Under his leadership, we've continued to flourish. He has a real ability to bring people together as a team, creating a strong sense of collaboration and momentum. Some standout highlights this year include the way he's unified the council and, of course, the annual dinner, which was an absolute success and a credit to his efforts.</i></p> <p><i>I'm really excited to see what the next 12 months will bring, and I think everyone here would agree, Kris's energy is truly unstoppable."</i></p> <p>Date of next Annual General Meeting Wednesday 31st March 2027.</p> <p>KL thanked everyone again and brought the meeting to a close.</p>		

--	--	--	--

--	--	--	--

--	--	--	--